

### St. Charles West High School Commencement Information

Saturday afternoon
June 03, 2023
3:00 p.m.
Saint Charles West Gymnasium



### Class of 2023

### IMPORTANT CALENDAR DATES



### Senior Class Meeting

Thursday, October 13, 2022 SCW Auditorium A [ P

Commencement Materials Information

### Commencement Materials Ordering

Thursday, October 20, 2022 SCW Commons ALL LUNCHES

### FINAL DAY

Commencement Materials Orderina

Friday, November 11, 2022 Room B119

### Senior Class Meeting

Friday, April 07, 2023 SCW Auditorium A I P

Commencement Paperwork

### Senior Class Meeting

Friday, April 14, 2023 SCW Commons 7:30<sub>AM</sub> - 11:00<sub>AM</sub> Senior Breakfast - Cap & Gown Delivery

### Commencement Performer Auditions

Monday, April 24, 2023 2:45pm

### Commencement Speaker Auditions

Tuesday, April 25, 2023 2:45pm

Probable Date — Friday, May 12, 2023
Six Flags-St. Louis
8:00 AM Departure
This day trip is NOT MANDATORY

Seniors are responsible for the cost of transportation and park admission.

### Senior Honors Night

Tuesday, May 30, 2023 SCW Auditorium 7:00pm

### Commencement Rehearsal

Thursday, June 01, 2023 SCW Auditorium & Gymnasium 9:00am-11:30am

This rehearsal is MANDATORY for all Seniors who plan to participate in Commencement Exercises.

2023 Saint Charles West Commencement Exercises Saturday, June 03, 2023 3:00pm SCW Main Gymnasium

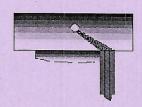
Updated: 07-31-2022

Name (Please print)	
E-MAIL	YOUR CELL
HOME PHONE	
I PLAN TO DO THE FOLLO	DWING AFTER GRADUATION:
COLLEGE	
( <i>THIS IS NOT YOUR FIN</i> IF UNDECIDED ON	E NAME IAL TRANSCRIPT REQUEST) COLLEGE, LIST CHOICES:
TRADE OR TECHNICAL SCHOOL	MILITARY BRANCH
ILL TIME EMPLOYMENT	
	WHERE
HER/UNDECIDED	
ANNED START DATE:	
	MONTH/YEAR
	STUDENT SIGNATURE



(Please Print)

NAME\_



### **2023 SCHOLARSHIP INFORMATION**

Please list all scholarships, honors and awards that you have received to this date. Be prepared to provide a copy of scholarship awards to verify values.			
NAME OF COLLEGE	SCHOLARSHIP TITLE	AMOUNT PER YEAR	RENEWABLE Y/N
(INCLUDE ALL SCHOLARSHIPS YOU HAVE RECEIVED, <u>EVEN IF YOU DO NOT ACCEPT IT</u> ).			
I verify that the above information	ne up to May 13. Forms for updates in is accurate and I understand it is not Office. I agree to provide prod	my responsibilit	y to provide any
	Stude	ent Signature	



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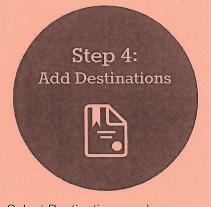
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### COMMENCEMENT 2023 PLEDGE



Saint Charles West High School Commencement Exercises are designed to be a joyful and respectful event. We believe that all graduating seniors and their honored guests must be given the attention and respect they so genuinely deserve, and that they should afford that same attention and respect to others. We are certain that you share this belief. Therefore, we ask that all participating candidates for graduation sign this Commencement Pledge. It insures that all participants share a like mind. We look forward to sharing this final memory of Saint Charles West High School with you, the Class of 2023.

Participation in the Commencement Ceremony is voluntary on the part of qualified seniors. If a qualified senior voluntarily chooses to participate in Commencement the senior agrees to abide by the Saint Charles West High School Code of Conduct, as well as the Commencement guidelines found below.

Students must attend the MANDATORY Commencement Rehearsal scheduled for Thursday, June 01, 2023 from 9:00am to 11:30am.

The Saint Charles West Code of Conduct must be honored during all aspects of the commencement exercises, as well as the rehearsal. Graduates must conduct themselves with dignity and propriety during the rehearsal and ceremony. Disruption during the rehearsal, Commencement Ceremony or during either the processional or recessional will result in removal from the ceremony and the withholding of the graduate's diploma. Diplomas of those graduates removed from the Commencement Ceremony will be issued at a summer conference between the graduate, the parent(s) and the principal.

Students must dress appropriately for the Commencement Ceremony.
Students MAY NOT wear jeans, shorts, tee shirts, tank tops or sunglasses.
TIES or BOW TIES and COLLARED SHIRTS for aentlemen are required.

All students are required to wear appropriate dress shoes. Tennis shoes, tennis-like shoes, rubber or plastic beach-style flip-flops or recreational sandals are not acceptable. The prescribed caps, gowns, and tassels are required. A graduate may not wear cords, medals, or stoles that are NON-SCHOOL ISSUED or NON-ACADEMIC. Mortarboard caps MUST be worn as purchased from Jostens with NO ALTERATIONS. No decoration of purchased mortarboard caps will be allowed.

Students that choose not to follow the dress code WILL NOT be allowed to participate in Commencement Exercises.

The ceremony will be held in the St. Charles West Gymnasium on Saturday, June 03, 2023 at 3:00pm. Each graduate will be guaranteed eight (8) cards of admission for guest seating. Card of admission questions should be directed to Mrs. Stanley-Bowlin, Commencement Director at bbowlin@stcharlessd.org.

Please refer to the Card of Admission form for specific information.

This signed pledge must be returned in order for the delivery of the cap, gown, and tassel package.

### PLEDGE

We have read the Commencement Pledge and are aware of the resulting consequences for failure to adhere to the specific requirements. We wish to voluntarily participate in Commencement 2023 and pledge to abide by the Saint Charles West Code of Conduct, as well as the Commencement Guidelines during the rehearsal and ceremony. We understand that only seniors who voluntarily sign this pledge may participate in the ceremony. Cards of admission will not be issued to those students who do not sign the pledge.

PRINT Name of	of Graduate
Graduating Senior (signature required)	Parent/Guardian (signature required)

Seniors, please return this <u>signed</u> PLEDGE to Mrs. Stanley-Bowlin at the meeting on Friday, April 14, 2023.



### COMMENCEMENT CARD OF ADMISSION REQUEST FORM

Saint Charles West High School 2023 Commencement Exercises will be held on Saturday afternoon, June 03, 2023 at 3:00pm in the Saint Charles West Gymnasium.

Cards of admission are required for quests to attend the Commencement Exercises.

EIGHT (8) cards of admission will be reserved for each Class of 2023 graduate. Please note that this is our standard policy and one that is necessary due to fire code regulations, as well as the ability to adequately and comfortably accommodate each guest.

Eight (8) cards of admission for GUEST SEATING may be requested per graduate.

Additional cards of admission requests must be made via email to the Director.

The number of cards of admission that remain in the pool will be LIMITED. As all 2023 graduates may not personally utilize eight (8) cards of admission, individual graduates requiring additional cards of admission beyond the allotted eight (8) may wish to contact other 2023 graduates or their families to acquire additional cards of admission.

Questions regarding the card of admission policy or additional information, may be directed to Mrs. Stanley~Bowlin, Commencement Director bbowlin@stcharlessd.org

For those individuals desiring more comfortable seating or the need for frequent exits, the ceremony will be shown on a large screen via close circuit camera in the SAINT CHARLES WEST AUDITORIUM. Please note that these seats WILL BE included in your eight cards of admission count.

Graduates may also request special seating in the ACCESSIBLE SECTION of the main floor. This section contains open spaces to accommodate wheelchairs, as well as folding chairs and is located BEHIND the graduates on the gymnasium floor. Please note that these seats WILL BE included in your eight cards of admission count. For inquiries concerning SPECIAL SEATING, please contact Mrs. Stanley~Bowlin at 636-443-4216.

PLEASE COMPLETE AND RETURN THIS CARD OF ADMISSION FORM TO MRS. STANLEY-BOWLIN DURING THE MEETING ON FRIDAY, APRIL 14, 2023.

Cards of Admission will be available for pick-up beginning MONDAY, May 08, 2023 - DURING ALL LUNCHES & A.I.P.

~~~~~~~~~Detach & Return by Ap	9ril 14th
COMMENCEMENT CARD OF ADMISS	

### Please PRINT Name of Graduate

Please indicate below the numbe	r of cards	of admission requested -	8 MAXIMUM.

Please issue _	GYMNASIUM	SEATING	cards of	admission.
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Please issue \_\_\_\_\_ ACCESSABLE SEATING cards of admission.

Please issue \_\_\_\_\_AUDITORIUM SEATING cards of admission.



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Return this form to Mrs. Stanley~Bowlin at the MEETING ON FRIDAY, APRIL 14, 2023.





# Commencement Exercises

Satuirday, June O'S 3:00pm Saint Charles West Gymnasium



## will be reserved for each graduate. 8 cards of admission

A LIMITED number of additional cards of admission will be available and may be requested via email through the Commencement Director prior to Thursday, May 25, 2023.

A card of admission is required for each guest 2 years of age or older in attendance. Graduates with guests requiring special seating arrangements please contact: Commencement Director bbowlin@stcharlessd.org Barbara Bowlin

536-443-4216



### Dress Code 2023



praduates are required to comply with the established dress code for the 2023 Commencement Exercises.

### Acceptable

- . Dress shoes
- . Dress slacks
- Button-collared dress shirts
- Neck ties or bow ties-KEQUEKED
- · Dresses
- · Pants
  - . Skirts
- . Blouses

### Unacceptable

- · Jeans
- · Shorts
- · T-shirts or Tank tops
- · Pajamas
- · Bathing suits
  - · Sunglasses
- Tennis shoes
- Flip-flops or recreational sandals

Maroon mortarboards, gowns, and tassels purchased from Jostens are required.

WILL NOT BE ALLOWED to participate in Commencement Exercises. Fraduates who fail to follow the dress code

Graduates requiring assistance with acceptable Commencement attire or concerns please contact Mrs. Barbara Stanley-Bowlin, Commencement Director bbowlin@stcharlessd.org



### MORTARBOARD CAP POLICY



Mortarboards MUST be worn as purchased with NO ALTERATIONS.

### 3

draw, stencil or otherwise decorate Glue objects, paint, glitter, write, their Mortarboard Caps. Graduates MAY NOT

WILL NOT be allowed to participate in Commencement Exercises. Students that choose not to follow the mortarboard policy

Please direct all questions or concerns to Mrs. Barbara Stanley-Bowlin, Commencement Director 8119

bbowlin@stcharlessd.org



# CORD - MEDAI - STOLE



The following policy relates to graduate honor cords, medals, and stoles.

without PRIOR PERMISSION from the Administration. Academic, Extra-curricular, or Athletic Organization Graduates may wear only cords, medals, or stoles awarded by a Saint Charles West High School

These include community, social, military, religious, cultural, or other non-school related organizations.

will be asked to remove items in question prior to participating in Graduates who fail to comply to this policy Commencement Exercises.

Please direct all questions or concerns to Mrs. Barbara Stanley-Bowlin, Commencement Director B119

bbowlin@stcharlessd.org

### SENIOR CLASS DAY TRIP TO SIX FLAGS ~ ST. LOUIS

The St. Charles West Senior Class trip to Six Flags ~ St. Louis will be held on Friday, May 12, 2023. The day trip will be a NON-MANDATORY school-sponsored event and will be chaperoned by SC West faculty and staff. Cost of the trip is \$45, which includes admission to the park and bus transportation. Students will be responsible for the purchase of their own refreshments while on the trip. Six Flags DOES NOT ACCEPT CASH. In Park purchases must be made by Credit/Debt Cards, Mobile Payments, or Cash Exchange Cards are available in the Park, however please be prepared to wait in line to complete this cash exchange process. (See Reverse.)

All students will be required to ride the buses both to and from Six Flags~St. Louis. NO individuals will be permitted to drive or ride in cars-NO EXCEPTIONS will be made. Seniors will be required to attend school on Friday, May 12, 2023. Students will report to their morning block class for attendance and will remain in class until they are called via the intercom to report to the auditorium. Bus assignments will be posted in the auditorium lobby. It will be essential that all students board and ride their assigned bus, as attendance will be taken both prior to leaving SC West, as well as the park. Buses will depart SC West at approximately 9:00am and arrive at Six Flags at approximately 10:00am.

Seniors will exit the park for the return trip to SC West at approximately 5:00pm. The buses will arrive back at the SC West parking lot between 6:00pm and 6:30pm (depending on

traffic).

Only graduating Seniors in good standing will be allowed to participate in this trip. It is understood that all SC West Code of Conduct regulations will apply and be strictly enforced. Every reasonable precaution will be taken to insure the safety of each student, however it will also be essential that all students act in a responsible, mature manner. Any Senior who selects not to behave accordingly will be removed from the park and disciplinary action will be taken.

### PAYMENT, PERMISSION AND MEDICAL FORM MUST BE RETURNED BY FRIDAY, APRIL 14, 2023.

You must return your **permission form, medical consent form,** and **payment** during the Senior Class meeting on Friday, April 14, 2023. Your \$45 payment must accompany your signed forms or your reservation will be void - Sorry, but **NO EXCEPTIONS** will be made.

PERMISSION FORM FOR SENIOR CLASS TRIP TO SIX FLAGS~ST. LOUIS

PLEASE PRINT

I give permission for		
	(Name of Student)	

To participate in the 2023 Senior Class Trip to Six Flags ~ St. Louis on Friday, May 12, 2023. Cost of the activity is \$45, which is due at the Senior Class meeting on April 14, 2023. All SC West Code of Conduct regulations apply and will be strictly enforced.

(Date)

(Parent Signature)

A MEDICAL CONSENT FORM must accompany this permission form.

Six Flags St. Louis accepts card and mobile payments only at all locations including restaurants, retail stores, games, ticket windows, and parking toll booths. You can either pay for purchases using a Visa, Mastercard, American Express, Discover, Apple Pay, Google Pay, or a debit card. Only have cash? You can convert your cash to a prepaid debit card at one of the multiple kiosks located throughout the park and anywhere in the U.S. where Visa is accepted.



### St. Charles City School District Field Trip Consent Form

Field Trip Information	Date of Field Trip: Friday, May 12, 2023		
School St. Charles West High School	ass/Club Senior Class of 2023		
Name of Student			
Destination: Six Flags ~ St. Louis Amusement Pa	ark		
Time Leaving School 9:00am Time Returning to S  Description of Activities: Senior Day Trip	chool 6:00pm - 6:30pm (depending on traffic)		
Method of Transportation: District Buses	# of Chaperones 1 per every 15 students		
*Cost per student (including transportation) \$45	Does student need money for meals?: X Yes No		
*Students are expected to pay for their own transportation per St. Cha			
Medical Consent			
Name of parent/guardian	Relationship to student		
Contact#'s: Mother (Home): (Cell):			
	Work:Ext/Dept:		
Legal Guardian(Home): (Cell):	Work:Ext/Dept:		
Student Date of Birth: Age: Phone #	Lives with:		
Home Address:			
Health Insurance Company			
Physician's Name	Physician's phone #		
Known Allergies(Latex, food, Environmental, Medications:			
Medical conditions (i.e. Asthma, Diabetes, etc.):			
Medication(s) student is currently taking (daily):			
My child,, has my permission to participate in the above mentioned field trip/activity, as more fully described by the information attached hereto. I understand and acknowledge that the City of St. Charles School District will have no financial or legal responsibility for injuries arising out of participation in such activity.  I further acknowledge that compliance with the specific rules and requirements established for this activity, as well as the requirements of the Student Code of Conduct are expected at all times, and that failure to comply with such rules and requirements may result in discipline, up to and including possible dismissal from the above mentioned activity. I further acknowledge that inappropriate conduct while participating in this activity may result in additional discipline under Board of Education Policy, as such Policy applies to both in-school and out-of-school misconduct.  By signing this form, I hereby release the District, as well as its directors, officers, administrators, employees, and other agents from all liability for any and all injuries arising out of this field trip/activity. I further agree to indemnify and hold harmless the District, as well as its directors, officers, administrators, employees, and other agents, against any claims asserted by my child as a result of his or her participation in this field trip/activity.			
Parent or guardian signature	Church Cianatura		
. a. a or guardian signature	Student Signature		
Date	Date		



### Saint Charles West High School COMMENCEMENT ETIQUETTE



The ceremony doors will be opened to guests at 2:00PM

Guests are encouraged to arrive early and allow ample time to find both parking and seating.

Guests are asked to use the main entrance of the building.

Guests will not be allowed in the graduate holding area (auxiliary gymnasium) at any time.

Only guests needing special seating accommodations will be permitted on the mezzanine.

Due to safety concerns, strollers and baby carriers will not be allowed in the gymnasium.

Balloons, gifts, gift bags, and large floral bouquets should remain outside of the gymnasium.

Confetti, noisemakers, or air horns are strictly prohibited from usage.

Guests are asked to refrain from the use of all electronic devices.

Guests are asked to refrain from bringing food or beverages into the gymnasium.

Guests are asked to stand until ALL GRADUATES have entered the gymnasium.

Guests are asked to refrain from blocking aisles and passageways.

Due to safety concerns, guests are asked to remain seated for the duration of the ceremony.

Due to safety, guests will not be allowed on the gymnasium floor while the graduates are present.

Guests will not be permitted to join the graduates in line in order to take photographs.

Guests are asked to stand until ALL GRADUATES have exited the gymnasium.

During the announcement of graduates, guests are asked to be considerate by not excessively shouting, standing, or otherwise disrupting the ceremony for an extended period of time. We ask that you express your excitement in ways that will not prevent other guests from either seeing or hearing the name of their graduate. It is our belief that each one of our graduates and their families deserve equal respect.

SAINT CHARLES WEST HIGH SCHOOL IS A NON-SMOKING CAMPUS.

MANDATORY REHEARSAL

Thursday, June 01, 2023 9:00am - 11:30am COMMENCEMENT EXERCISES

Saturday, June 03, 2023 3:00pm